



**HOCHSCHULE
MITTWEIDA**
University of Applied Sciences



Make yourself at home in Mittweida!

Step by step

We have prepared a list of steps, which will hopefully guide you successfully through the notorious German „Bureaucratic jungle“.

International Office

Mrs. Ulrike Worbs-Reichenbach

Phone: +49 (0) 3727 58 1736

Email: mobility@hs-mittweida.de

Step 1: Accommodation

The best way of getting in contact with other students is to live in the student residence.

To get a place in our student residences please apply ONLINE, <https://studentenwerk-freiberg.de/freiberg/wohnen/onlineantrag/>

The Accommodation Office, Studentenwerk Freiberg, is managing the student residences in Freiberg and Mittweida.

Please apply as soon as possible!!!

Rent:

about 220 EUR
(could be transferred before arrival)

Deposit:

300 EUR - has to be transferred before arrival

The rooms are furnished but **without bedclothes, duvet and pillow**. Kitchenware you can get from the International Students Club COSMO.

The accommodation office provides a "starter kit" for about 40 EUR including duvet, pillow and bedclothes.

Internet-access in the room

3,50 EUR monthly + 10 EUR access fee,
cable for internet 3-5 EUR

You are advised to arrive Monday to Friday between 9am and 5pm.

If arriving off-time please ask your Buddy to help and to pick up the key before your arrival.

Or contact the International Office in advance:

Telephone: +49 (0) 3727 58 1736 or 58 1715

Email: mobility@hs-mittweida.de

Step 2: Enrolment at the university

(Immatrikulation) – International Office

There you will receive your Confirmation of Enrolment and the student ID card.

**Address: International Office, Building 20
Albert-Schweitzer-Straße 22, 09648 Mittweida**

At first, you have to pay the administration fee for enrolment at the university (currently 95 EUR per semester) in cash.

Please bring:

- Passport (with visa) or identity card (EU)
- Certification of health insurance depending on country (see step 5)
- Receipt of the payment of the administration fee

After the enrolment, you will be given your personal login and first password to HSMW Wi-Fi.



Step 3: Residence Registration Office

(Einwohnermeldeamt)

German regulations require registering with the Residence Registration Office in the town hall.

Without being a registered citizen, you cannot open a bank account.

Address: Rathaus 1, Am Markt 32

To ease your first steps in Mittweida we will help and accompany you. You can ask for a Buddy to help you.

Please bring:

- Passport (with visa if required) or your identity card (EU-countries)
- Rental agreement (Wohnungsgeberbescheinigung)
- Confirmation of Enrolment (see step 2)



Step 4: Bank

For all your financial affairs you need a German bank account, for example at:

Volksbank Mittweida eG

Address: Markt 25, 09648 Mittweida

Sparkasse Mittelsachsen

Filiale Mittweida

Address: Neustadt 2, 09648 Mittweida

You need an appointment there, so please ask your Buddy.

Please bring:

- Passport or identity card (EU)
- Confirmation of Enrolment (see step 2)
- Residence Registry (see step 3)
- (Confirmation of a Scholarship)

Step 5: Health insurance

In Germany the health insurance covers fees for visiting a doctor, hospital expenses and any prescribed medication. You must be health insured to study in Mittweida, for example at:

AOK Plus

Address: Schumannstraße 1, 09648 Mittweida

Techniker Krankenkasse (TK)

Address: Am Rathaus 2, 09111 Chemnitz

Only for EU-nationals: Please bring your European Health Insurance Card or E 111/E128 document from your home insurance and get it approved by a German health insurance company.

Nationals from Turkey are pleased to bring the document A/T11 and get it approved by a German health insurance company.

EU-students who are not insured in their home country and all Non-EU students have to acquire a health insurance from a German insurance company. The student rates for statutory health insurance currently amount to 110 EUR/month.

Please bring:

- European Health Insurance Card or E111
- Passport
- Confirmation of Enrolment
- IBAN Number from the German/EU Bank Account

Step 6: Foreigners Registration Office

(Ausländerbehörde)

This registration procedure is relevant for all Non-European students.

The Foreigners Registration Office is situated in the town Brand-Erbisdorf (50 km far from Mittweida).

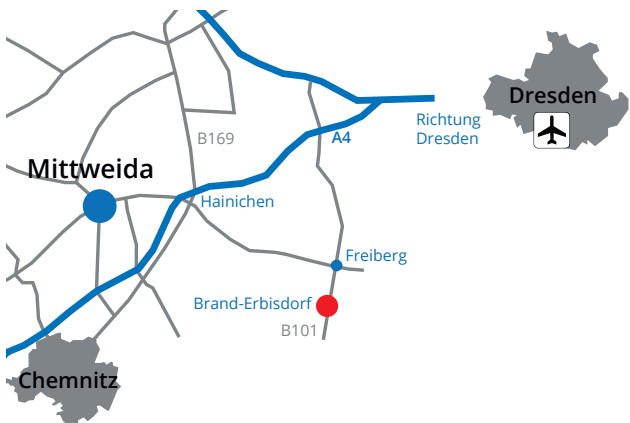
To apply for your residence permit "Aufenthaltstitel" please use the Appointment Management System of the Foreigners Registration Office:

<https://termin-abh.landkreis-mittelsachsen.de>.

Please extend your visa in the first month of your stay in Mittweida!

Please bring:

- Passport (with visa if required)
- Proof of financial resources
- Confirmation of residence registration (see step 3)
- Hiring contract
- Confirmation of Enrolment (see step 2)
- Proof of health insurance (see step 5)
- Copies of all above-mentioned documents



Congratulations! You made it.

Now your life as a student in Mittweida can start! Take a deep breath first and then we will have some more tips for you...

Living costs

The German embassies ask you for a financial proof of about 720 EUR/month. But compared to other German cities, living in Mittweida is relatively cost-efficiently: A student spends about 570 EUR/month in average.

Average prices:

- Rent: 220-250 EUR
- Students cafeteria: Menu 3-5 EUR
- Pub: Beer 3 EUR/long drink 5 EUR
- Cinema: 8-10 EUR

Weather Conditions

The climate is temperate throughout the country with warm summers (ca. 22 to 28°C) and cold winters (ca. -5 to 0°C), but prolonged periods of frost or snow are rare. Umbrella and waterproof clothes are very useful.

